**ESP National Conference Presentation Proposal  
Drafting Document**

*This document is offered as a preparation document for submitting your conference presentation proposal. DO NOT SUBMIT this document. If you desire, you may use this document to prepare your application. You can then cut and paste your answers from this document into the proper input fields in the online application.*

The following are all questions that will appear in the online submission form

Name:

Is this proposal for a (1) concurrent session, (2) research presentation, (3) poster, (4) Ignite session?

If your proposal for a concurrent session or research session is not selected, would you be willing to present this topic as a poster session? Yes or No

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Your contact information:  
Job Title  
University  
Email  
Phone Number  
Chapter

Are you (1) an active ESP Member having paid your dues for the last two years or (2) a new ESP Member this year. If you do not meet either of these requirements you are not eligible to submit a proposal.

Enter a short bio for yourself. This will be used in marketing and/or introductions if selected. (limit 500 characters).

If you have additional presenters you will have the opportunity to enter the following information for each additional presenter: (1) Name, (2) email address, (3) ESP Member or non-member.

One field will be available to enter a short bio on all additional presenters if applicable.

**\*\*\*\*\*\*\*\*\*Questions about your presentation\*\*\*\*\*\*\*\*\*\*\*\*\*\***

Presentation Title:

Enter abstract describing your proposed presentation. (limited to 2,500 characters)

Enter a summary of your proposal. This will be used in promotion if selected. (limited to 300 characters)

The submission site will also ask if you about any past presentations with ESP and if this presentation is associated with an ESP Committee or Affinity Group.

Good luck, contact the National ESP Office at espnational.org or 470.347.0394 if you have any questions.